



HOLY TRINITY CATHEDRAL

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PARISH BULLETIN

Come and worship with us!

CELEBRATION OF THE HOLY EUCHARIST

SATURDAY: 5:00PM | SUNDAY MORNING: 6:00AM & 8:00AM

FAMILY SERVICE

FOURTH SUNDAY OF THE MONTH: 11:00AM

EIGHTH SUNDAY AFTER PENTECOST PROPER - 11

SATURDAY JUNE 18, 2026 - 5:00PM

**SUNDAY JUNE 19, 2026 - 6:00& 8:00AM
YEAR A**



ORDER OF SERVICE

Introit Hymn:

Great is thy faithfulness

CPWI # 223

Opening Sentence

BCP, 59/32

The Invitatory (O Gracious Light/Jubilate)

BCP, 63/37

The Act of Penitence

BCP, 65/38

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Psalm 86:11-17

BCP, 580

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The Magnificat

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The Benedictus

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Yield not to temptation

CPWI # 567

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The Apostles' Creed

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BCP, 70/43

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BCP, 176

The Intercession:

Form D

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The Greeting of Peace:

Form C

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Now thank we all our God

CPWI # 372

O God, our help in ages past

CPWI # 234

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CPWI # 603

O Lord my God

CPWI # 236

The Post-Communion Prayer

BCP, 147

THE DISMISSAL

The Final Blessing

Recessional Hymn:

Will your anchor hold

CPWI # 564

THE PREPARATION

INTROIT HYMN: *CPWI # 223 Great is thy faithfulness*

Great is thy faithfulness, O God my Father,
there is no shadow of turning with thee;
thou changest not, thy compassions they fail not;
as thou hast been thou for ever wilt be:

Summer and winter, and springtime and harvest,
sun, moon and stars in their courses above,
join with all nature in manifold witness
to thy great faithfulness, mercy and love:

Refrain

Refrain:

Great is thy faithfulness! Great is thy faithfulness!

Morning by morning new mercies I see;

all I have needed thy hand has provided,

great is thy faithfulness, Lord, unto me.

Pardon for sin and a peace that endureth,
thy own dear presence to cheer and to guide;
strength for today and bright hope for tomorrow,
blessings all mine, with ten thousand beside!

Refrain

OPENING SENTENCES: (5:00PM) Jesus said; "I am the light of the world; whoever follows me will not walk in darkness but will have the light of life. *John 8:12*

(6:00AM & 8:00AM) Let me hear of your loving kindness in the morning for I put my trust in you: Show me the road that I must walk for I lift up my soul to you. *Psalms 143:8*

V. Blessed be the Lord our God,

R. By whose grace we are yet alive.

V. Blessed be His Son Jesus Christ,

R. By whose rising we are set free.

V. Blessed be the Spirit of God,

R. In whom is our hope and our joy.

Father, we come together in the Name of your Son Jesus Christ, our Redeemer, to offer you our worship, praise and thanksgiving. To you belong all power and glory. You are the source of all goodness. Let our worship bear witness to your peace and saving power. Through your Spirit may we ever rejoice in the abiding presence of our risen and ascended Lord. Amen.

O Gracious Light (5:00PM)

O gracious light, pure brightness of the everlasting Father in heaven, O Jesus Christ, holy and blessed! Now as we come to the setting of the sun, and our eyes behold the vesper light, we sing your praises, O God: Father, Son, and Holy Spirit. You are worthy at all times to be praised by happy voices, O Son of God, O Giver of life, and to be glorified through all the worlds.

The Jubilate (6:00AM AND 8:00AM)

1. Be joyful in the ' Lord, all you.' lands; *
serve the Lord with gladness
and come before his' presence' with a' song.
2. Know this: The Lord him' self is' God; *
he himself has made us, and we are his;
we are his' people. and the.' sheep of. his' pasture.
3. Enter his gates with thanksgiving;
go into his' courts with' praise;*
give thanks to' him and' call up. on His' Name.

4. For the Lord is good;
his mercy is 'ever' lasting;*
and his faithfulness en' dures from' age to' age.

Gloria Patri

Glory to the Father, and' to the' Son,* and' to the' Holy' Spirit:
As it was in the be' ginning., is' now,* and' will be. for' ever. A' men.

MINISTER: Lord, we pray to you for the forgiveness of our sins.

ALL: Have mercy upon us, most merciful Father; in your compassion forgive us our sins, known and unknown, things done and left undone; and so uphold us by your Spirit that we may live and serve you in newness of life, to the honour and glory of your Name; through Jesus Christ our Lord. Amen.

Priest: Almighty God have mercy upon you, pardon and deliver you from all your sins, confirm and strengthen you in all goodness, and keep you in life eternal; through Jesus Christ our Lord. **Amen.**

THE MINISTRY OF THE WORD
(The congregation sits for the readings)

PSALM 86:11-17

Inclina, Domine

BCP, 580

11. Teach me your way, O Lord, and I will walk in your truth; * knit my heart to you that I may fear your Name.
12. I will thank you, O Lord my God, with all my heart, * and glorify your Name for evermore.
13. For great is your love toward me; * you have delivered me from the nethermost Pit.
14. The arrogant rise up against me, O God, and a band of violent men seeks my life; * they have not set you before their eyes.
15. But you, O Lord, are gracious and full of compassion, * slow to anger, and full of kindness and truth.
16. Turn to me and have mercy upon me; * give your strength to your servant; and save the child of your handmaid.
17. Show me a sign of your favour, so that those who hate me may see it and be ashamed; * because you, O Lord, have helped me and comforted me.

Glory to the Father, and' to the' Son,* and' to the' Holy' Spirit:
As it was in the be' ginning., is' now,* and' will be. for' ever. A' men.

THE FIRST READING: ISAIAH 44:6-8

A Reading from the book of Isaiah chapter 44 beginning at verse 6

5:00PM CAMILLE GREGOIRE

6:00AM ANNETTE KELLMAN

8:00AM ALYSSA MANSANO

Thus says the Lord, the King of Israel, and his Redeemer, the Lord of hosts: I am the first and I am the last; besides me there is no god. Who is like me? Let them proclaim it, let them declare and set it forth before me. Who has announced from of old the things to come? Let them tell us what is yet to be. Do not fear, or be afraid; have I not told you from of old and declared it? You are my witnesses! Is there any god besides me? There is no other rock; I know not one.

Reader: The Word of the Lord

All: Thanks be to God

5:00PM - THE MAGNIFICAT: LUKE 1:46-55

My soul proclaims the greatness of the Lord, my spirit rejoices in you, O God my Saviour, for you have looked with favour on your lowly servant, from this day all generations will call me blessed: You, the Almighty, have done great things for me, and holy is your Name. You have mercy on those who fear you from generation to generation; you have shown strength with your arm and scattered the proud in their conceit, casting down the mighty from their thrones and lifting up the lowly. You have filled the hungry with good things and the rich you have sent away empty. You have come to the help of your servant Israel, for you have remembered your promise of mercy, The promise made to our forebears, to Abraham and his children forever. Glory to the Father, and to the Son: and to the Holy Spirit; as it was in the beginning is now: and shall be forever. Amen.

6:00AM & 8:00AM - THE BENEDICTUS (LUKE 1:68-79)

Blessed are you, Lord the' God of' Israel* you have come to your' people. and' set them' free.
You have raised up for us a' mighty' Saviour* born of the' house of. your' servant' David.
Through your holy prophets, you promised of old to save us' from our' enemies:* from the' hands of' all
that' hate us,
To show mercy' to our' forebears,* and to re' member. your' holy' covenant.
This was the oath you swore to our' father' Abraham:* to set us' free. from the' hands of. our' enemies,
Free to worship' you without' fear:* holy and righteous before you, all the' days of. our' life.
And you child, shall be called the prophet of the' Most' High:* for you will go before the' Lord. to pre'
pare the' way,
To give God's people' knowledge of. sal' vation:* by the for' giveness' of their' sins.
In the tender com' passion of. our' God:* the dawn from on' high shall' break up' on us.
To shine upon those who dwell in darkness and the' shadow. of' death:* and to guide our feet' into. the'
way of' peace.
Gloria Patri: Glory be to the Father and' to the Son, And' to the Holy Spirit.
As it was in the be' ginning, is now. And' shall be' for' ever, A' men.

THE EPISTLE: ROMANS 8:12-25 A Reading from the book of Romans chapter 8 beginning at verse 12
5:00PM HAZEL GUISEPPI 6:00AM GAN PING D'ANDRADE 8:00AM BIBLE CLASS

Brothers and sisters, we are debtors, not to the flesh, to live according to the flesh-- for if you live according to the flesh, you will die; but if by the Spirit you put to death the deeds of the body, you will live. For all who are led by the Spirit of God are children of God. For you did not receive a spirit of slavery to fall back into fear, but you have received a spirit of adoption. When we cry, "Abba! Father!" it is that very Spirit bearing witness with our spirit that we are children of God, and if children, then heirs, heirs of God and joint heirs with Christ-- if, in fact, we suffer with him so that we may also be glorified with him. I consider that the sufferings of this present time are not worth comparing with the glory about to be revealed to us. For the creation waits with eager longing for the revealing of the children of God; for the creation was subjected to futility, not of its own will but by the will of the one who subjected it, in hope that the creation itself will be set free from its bondage to decay and will obtain the freedom of the glory of the children of God. We know that the whole creation has been groaning in labour pains until now; and not only the creation, but we ourselves, who have the first fruits of the Spirit, groan inwardly while we wait for adoption, the redemption of our bodies. For in hope we were saved. Now hope that is seen is not hope. For who hopes for what is seen? But if we hope for what we do not see, we wait for it with

patience.

Reader: The Word of the Lord

All: Thanks be to God

The congregation stands for the sequence hymn

Sequence Hymn: CPWI # 567 Yield not to temptation (ALL SERVICES)

Yield not to temptation,
for yielding is sin;
each victory will help you,
some other to win;
fight, still pressing onward,
dark passions subdue;

Refrain:

**look ever to Jesus,
he will carry you through.
Ask the Saviour to help you,**

**comfort, strengthen and keep
you;
he is willing to aid you,
he will carry you through.**

Shun evil companions,
bad language disdain;
God's name hold in reverence,
nor take it in vain;
be thoughtful and earnest,

kind-hearted and true;
Refrain

To him that o'ercometh,
God giveth a crown;
through faith we will conquer,
though often cast down;
he who is our Saviour,
our strength will renew;
Refrain.

GOSPEL ACCLAMATION: THE ALLELUIA CHORUS

A reading from the Holy Gospel according to Matthew

ALL stand for the Gospel

All: Glory to Christ our Saviour

THE GOSPEL: MATTHEW 13:24-30, 36-43

Jesus put before the crowd another parable: "The kingdom of heaven may be compared to someone who sowed good seed in his field; but while everybody was asleep, an enemy came and sowed weeds among the wheat, and then went away. So when the plants came up and bore grain, then the weeds appeared as well. And the slaves of the householder came and said to him, 'Master, did you not sow good seed in your field? Where, then, did these weeds come from?' He answered, 'An enemy has done this.' The slaves said to him, 'Then do you want us to go and gather them?' But he replied, 'No; for in gathering the weeds you would uproot the wheat along with them. Let both of them grow together until the harvest; and at harvest time I will tell the reapers, Collect the weeds first and bind them in bundles to be burned, but gather the wheat into my barn.'" Then he left the crowds and went into the house. And his disciples approached him, saying, "Explain to us the parable of the weeds of the field." He answered, "The one who sows the good seed is the Son of Man; the field is the world, and the good seed are the children of the kingdom; the weeds are the children of the evil one, and the enemy who sowed them is the devil; the harvest is the end of the age, and the reapers are angels. Just as the weeds are collected and burned up with fire, so will it be at the end of the age. The Son of Man will send his angels, and they will collect out of his kingdom all causes of sin and all evildoers, and they will throw them into the furnace of fire, where there will be weeping and gnashing of teeth. Then the righteous will shine like the sun in the kingdom of their Father. Let anyone with ears listen!"

The Gospel of Christ

ALL: Praise to Christ our Lord

SAN MATEO 13:24-30,36-43

Jesús les contó esta otra parábola: «Sucede con el reino de los cielos como con un hombre que sembró buena semilla en su campo; pero cuando todos estaban durmiendo, llegó un enemigo, sembró mala hierba entre el trigo y se fue. Cuando el trigo creció y se formó la espiga, apareció también la mala hierba. Entonces los trabajadores fueron a decirle al dueño: "Señor, si la semilla que sembró usted en el campo era buena, ¿de dónde ha salido la mala hierba?" El dueño les dijo: "Algún enemigo ha hecho esto." Los trabajadores le preguntaron: "¿Quiere usted que vayamos a arrancar la mala hierba?" Pero él les dijo: "No, porque al arrancar la mala hierba pueden

arrancar también el trigo. Lo mejor es dejarlos crecer juntos hasta la cosecha; entonces mandaré a los que han de recogerla que recojan primero la mala hierba y la aten en manojos, para quemarla, y que después guarden el trigo en mi granero.”» [...] Jesús despidió entonces a la gente y entró en la casa, donde sus discípulos se le acercaron y le pidieron que les explicara la parábola de la mala hierba en el campo. Jesús les respondió: «El que siembra la buena semilla es el Hijo del hombre, y el campo es el mundo. La buena semilla representa a los que son del reino, y la mala hierba representa a los que son del maligno, y el enemigo que sembró la mala hierba es el diablo. La cosecha representa el fin del mundo, y los que recogen la cosecha son los ángeles. Así como la mala hierba se recoge y se echa al fuego para quemarla, así sucederá también al fin del mundo. El Hijo del hombre mandará a sus ángeles a recoger de su reino a todos los que hacen pecar a otros, y a los que practican el mal. Los echarán en el horno encendido, y vendrán el llanto y la desesperación. Entonces los justos brillarán como el sol en el reino de su Padre. Los que tienen oídos, oigan.

El Evangelio del Señor.

Te alabamos, Cristo Señor

THE SERMON

THE APOSTLES' CREED

(Everyone stands for the Creed and the Prayers)

I believe in God the Father Almighty, creator of heaven and earth. I believe in Jesus Christ, His only Son, our Lord. He was conceived by the power of the Holy Spirit and born of the Virgin Mary. He suffered under Pontius Pilate, was crucified, died, and was buried. He descended to the dead. On the third day he rose again. He ascended into heaven, and is seated at the right hand of the Father. He will come again to judge the living and the dead. I believe in the Holy Spirit, the holy catholic church, the communion of saints, the forgiveness of sins, the resurrection of the body, and the life everlasting. **Amen.**

THE SUFFRAGES

V. Lord, reveal your love among us;	R. That we may know the joy of your salvation.
V. Grant peace within and among all nations;	R. And teach our leaders wisdom.
V. Endow your Church with faithfulness;	R. And her servants with knowledge and true godliness.
V. Defend, O Lord, the rights of the poor and the oppressed;	R. That your justice may be known among all people.
V. Lord, renew your spirit within us;	R. That in us and through us your will may be done.

THE COLLECT FOR THE EIGHTH SUNDAY AFTER PENTECOST: Almighty God, the fountain of all wisdom, you know our necessities before we ask and our ignorance in asking: Have compassion on our weakness, and mercifully give us those things which for our unworthiness we dare not, and for our blindness we cannot ask; through the worthiness of your Son Jesus Christ our Lord, who lives and reigns with you and the Holy Spirit, one God, now and for ever. **Amen.**

THE COLLECT FOR SATURDAY: God, the source of eternal light: shed forth your unending day upon us who watch for you, that our lips may praise you, our lives may bless you, and our worship on the morrow give you glory; through Jesus Christ our Lord. **Amen.**

THE COLLECT FOR SUNDAY: O God, you make us glad with the weekly remembrance of the glorious resurrection of your Son our Lord: Give us this day such blessing through our worship of you, that the week to come may be spent in your favour; through Jesus Christ our Lord. **Amen.**

INTERCESSORY PRAYERS: FORM D

5:00PM CARLA-ANN TAYLOR

6:00AM BEVERLY CHASE

BCP, 111

8:00AM BIBLE CLASS

We Pray For:

THE ANGLICAN COMMUNION: The Right Reverend & Right Honourable Dame Sarah Mullally, Archbishop of Canterbury and Province of the Episcopal Church of Sudan.

THE PROVINCE: The Most Reverend Philip Wright, Archbishop, and The Diocese of Barbados, The Rt. Rev Michael Maxwell.

THE DIOCESE: The Rt. Rev. Claude Berkley, Diocesan Bishop, and The Parish of St. Barnabas, Pleasantville, The Rev Canon Dr. Steve West (Archdeacon Emeritus), The Rev Marc Samuel, deacon; The Fellowship of Vocation and Diocesan Seminarians: Maia Williams, Tishonne Francis, and Stephen Jones.

THE PARISH: The Clergy, the Vestry, the Bible Class, schools and communities within our parish boundaries, the City Corporation, and the Mayor of Port of Spain.

THANKSGIVINGS AND ANNIVERSARIES:

Birthdays: Paula Drakes, Carla Ann Taylor, Jelani Cupid, Marlene St. Aude-Sealy, Ariann Joseph, Wendell John, Lloyd Kellman (deceased), Jordyn Williams, Zaire Alleyne., Alona Edwards

Confirmation: Dawn McMillan.

Marriage: Roger and Donna Berment

Recently Departed: Eastlyn Dillon, Wallace Forde, Michael Clarke, and Elise Grant.

Anniversary of Death: Carlisle Rock 17th, Ronald Neil 10th, Irene Brizan 8th. May they rest in peace.

INTERCESSORY PRAYERS:

Form D

BCP, 111

LEADER: Our Heavenly Father has promised through our Lord Jesus- Christ to hear us when we pray in faith. Let us therefore pray for the Church and the World, and let us thank God for His goodness.

Silence may be kept.

LEADER: We pray for the Church of God in every place; especially for this Diocese, our Bishop(s) and all the people of God.

ALL: Strengthen your Church to carry forward the work of Christ; that we and all who confess your Name may unite in truth, live together in your love, and reveal your glory to the world.

LEADER: We pray for our country and for all the nations of the world, especially Venezuela, Iran, Ukraine, Palestine, Haiti and for all peoples in their various callings.

ALL: Direct this nation and all nations in the ways of justice and truth. Give wisdom to all in positions of public trust and authority; that they may promote the prosperity, godliness and peace of your people everywhere.

LEADER: We pray for our own community, for this parish, for our families, friends, and all who live and work with us.

ALL: Give grace to all our friends and neighbours in Christ, that we may serve Him in one another and grow together in His love.

LEADER: We pray for the poor, the sick, the unemployed, the handicapped; all who have requested our prayers and all who seek the prayers of the Church in their time of trouble.

ALL: Give healing and strength to all who suffer in body, mind or spirit. Give them courage and hope in their troubles and sustain all those who remember and care for them.

LEADER: We commemorate the departed, especially Elise Grant, Carlisle Rock, Ronald Neil and Irene Brizan
ALL: We commend all people to your unfailing love, that in them your will may be fulfilled; and we rejoice at the faithful witness of your saints in every age, praying that we may share with them in your eternal kingdom.

Silence may be kept.

BIBLE CLASS PRAYER: Almighty God, you have taught us that your word is a lamp for our feet and a light for our path. Help us, and all who prayerfully read your word, to deepen our fellowship with one another through your love. And in so doing may we come to know you more fully, love you more truly, and follow more faithfully in the steps of your Son Jesus Christ, who lives and reigns with you and the Holy Spirit, one God for evermore.
Amen.

PRAYER FOR RESTORATION: Heavenly Father, you hear the call of sinners who turn to you seeking to do your will; Look with gracious love and compassion on all who seek and work towards the restoration of this house of prayer. Send your Holy Spirit to help fix our attention, not on things seen, but on things that are unseen. May we become as living stones and let ourselves be used in building the spiritual temple where we will serve as a royal priesthood, a holy nation to offer acceptable sacrifices to God through Jesus Christ our Lord. **Amen.**

PRAYER FOR THE YOUTH: God our Father, we pray for our young people growing up in an unstable and confusing world. Show them that your ways give more meaning to life than the ways of the world, and that following you is better than chasing after selfish goals. Help them to take failure not as a measure of their worth, but as a chance for a new start. Give them strength to hold their faith in you, and to keep alive their joy in your creation; through Jesus Christ our Lord. **Amen.**

ALL: Accept our prayers and intercessions, Father, according to your wisdom, for the sake of your Son, Jesus Christ. Amen.

THE SICK, HOMEBOUND, THE DISTRESSED OR THOSE IN TROUBLE

Amryl Kellar	Gertrude Roberts	Valarie Baptiste
Alona Edwards	Ernest Motley	Patrick Mikhail Roberts
Angela Sealy	Gordon Howell	Lorna Dowers
Arlene St. Louis	Gregory Bailey	Lorna Skinner
Barbara Brereton	Greta Julien	Lovetta Brizan
Barbara Hull	Yolanda Drayton	Marlene Jacob
Bernice Felix	Wesley Phillip	Mertie Dash
Brendon Taylor	Jean Cadogan	Mr. & Mrs. Doyle
Carole Clyne	Jenifer Dick	Myrtle Gomes
Celia Jack	Jennifer Francis	Neila Tidd
Che Bernard	Julianna Amarali	Nolder Pierre
Christine Davis	Keith Dick	Yolande Gooding
David Thomas	Kizzy David	Akesha Edwards
Doreen Bayley	Sylma Smith	Mona Charles
Eastlyn Brathwaite	The Rev Canon Ronald Branche	Norma James
Eileen Alphonse	Ulric Munroe	Olga Went
Eileen Cuffy	Pearl Darmanie	Otis Boxhill

Eileen Staple	Reomero Roopsingh	Simone Bailey
Esmie Bruce	Rev. Cheryl Mottley	Norma Lewis
Esther Marie Jones-Moore	Patricia Thomas-Williams	Franklyn Edwards
Florencia Maharaj	Wendell John	Arnim Hargreaves
Suresh Balliram	Gemma Balliram	Yvonne Davis

May the God of hope fill us with all joy and peace in believing through the power of the Holy Spirit.

The Greeting of Peace

Form C

BCP, 125

PRESIDENT: The Kingdom of God is justice, peace and love inspired by the Holy Spirit.

ALL: They who thus serve Christ are acceptable to God and approved by the Holy Spirit.

PRESIDENT: The peace of the Lord be always with you.

ALL: And also with you.

PEACE: Let there be peace on earth

Let there be peace on earth

And let it begin with me

Let There Be Peace on Earth

The peace that was meant to be

With God as our Father

Children all are we

Let us walk with each other

In perfect harmony.

Let peace begin with me

Let this be the moment now.

With ev'ry step I take

Let this be my solemn vow

To take each moment and live

Each moment in peace eternally

Let there be peace on earth

THE PRESENTATION OF THE OFFERINGS

The Offertory Hymn: CPWI # 372 Now thank we all our God

Now thank we all our God,
with heart and hands and voices,
who wondrous things hath done,
in whom his world rejoices;
who from our mother's arms
hath blessed us on our way
with countless gifts of love,
and still is ours today.

O may this bounteous God
through all our life be near us,
with ever joyful hearts
and blessed peace to cheer us;

and keep us in his grace,
and guide us when perplexed,
and free us from all ills
in this world and the next.

All praise and thanks to God
the Father now be given,
the Son, and him who reigns
with them in highest heaven,
the one eternal God,
whom earth and heaven adore,
for thus it was, is now,
and shall be evermore.

CPWI # 234 O God, our help in ages past

O God, our help in ages past,
our hope for years to come,
our shelter from the stormy blast,
and our eternal home;

beneath the shadow of thy throne
thy saints have dwelt secure;
sufficient is thine arm alone,
and our defence is sure.

Before the hills in order stood,
or earth received her frame,
from everlasting thou art God,
to endless years the same.

A thousand ages in thy sight
are like an evening gone;
short as the watch that ends the night
before the rising sun.

Time, like an ever-rolling stream,
bears all its sons away;
they fly forgotten, as a dream
dies at the opening day.

O God, our help in ages past,
our hope for years to come,
be thou our guard while troubles last,
and our eternal home.

ABSOLUTELY NO MOVING AROUND OR IDLE CHATTER AT THIS TIME. SILENCE AND REVERENCE ARE REQUIRED AS THIS IS THE MOST SACRED TIME OF OUR WORSHIP

The Offertory Prayer: Form A

Everyone stands

BCP, 126

PRESIDENT: Through your goodness, Lord, we have this bread, this wine, and this money to offer, the fruit of the earth and the work of human hands. They will become our spiritual food.

ALL: All things come from you, O Lord, and of your own do we give you. Blessed be God for ever. Amen.

THE DOXOLOGY: Praise God, from whom all blessings flow; Praise Him, all creatures here below; Praise Him above, ye heav'nly host; Praise Father, Son, and Holy Ghost. AMEN.

THE EUCHARIST

PRESIDENT: The Lord be with you.

All: And also with you.

PRESIDENT: Lift up your hearts.

All: We lift them up to the Lord.

PRESIDENT: Let us give thanks to the Lord our God.

All: It is right to give God thanks and praise.

PRESIDENT: It is right, and a good and joyful thing, always and everywhere to give you thanks, Father almighty, everlasting God: For you are the source of light and life; you made us in your image, and called us to new life in Jesus Christ our Lord. Therefore we praise you, joining our voices with angels and archangels and with all the company of heaven, who forever sing this hymn to proclaim the glory of your Name:

ALL: Holy, holy, holy Lord, God of power and might, heaven and earth are full of your glory. Hosanna in the highest. Blessed is he who comes in the name of the Lord. Hosanna in the highest.

Form A

BCP, 131

PRESIDENT: All Holy and glorious Father, our Creator God, we give you thanks because in your loving wisdom you brought all things into being, and are truly worthy of praise from every creature you have made. Again and again we have turned away from you; yet in every age your steadfast love has called us to return, to

live in union with you: for it is your eternal purpose to put new life into all things and make them holy. Through your Son, Jesus Christ who took our human nature upon Him you have redeemed the world from the bondage of sin: and by the power of your Holy Spirit you have gathered a people to yourself, to make known in every place His perfect offering which He made to the glory of your Name. Hear us, therefore, Father, through your Son, Jesus Christ our Lord; And grant that these gifts of bread and wine may be unto us His Body and Blood. For, on the night He was betrayed He took bread, and when He had given thanks to you, He broke it and gave it to His disciples and said: "Take this, and eat it: This is my Body which is given for you. Do this for the remembrance of me." And after supper He took the cup of wine: and when He had given thanks, He gave it to them and said: "Drink this, all of you: This is my Blood of the New Covenant, which is shed for you and for many for the forgiveness of sins. Whenever you drink it, do this for the remembrance of me."

PRESIDENT: Let us proclaim the mystery of our faith.

ALL: Christ has died. Christ is risen. Christ will come again.

PRESIDENT: And so, Heavenly Father, rejoicing in His Holy Incarnation; His Blessed Passion and His Perfect Sacrifice made once for all upon the Cross; His Mighty Resurrection from the dead; His Glorious Ascension into heaven; and looking for His Coming in glory; we offer to you this Bread and this Cup. We pray that you will accept this sacrifice of praise and thanksgiving; and grant that all who eat and drink of the Body and Blood, of your Son, our great High Priest, may be renewed by your Holy Spirit, and be one Body, one Spirit, in Him. Let faith and love increase in us. Unite us with all Bishops, all other ministers of your Word and Sacraments, and with the whole people of God, living and departed, whom you have made for yourself. Confirm us in holiness, that we may be found ready to join the company of the Blessed Virgin Mary, the Holy Apostles, and all your saints, when our Lord Jesus Christ comes again: Forever giving you thanks and praise through Him from whom all good things do come. With Him, and in Him, and through Him, by the power of the Holy Spirit, we worship you, Father Almighty, with all who stand before you in earth and heaven in songs of everlasting praise:

ALL: Blessing and honour and glory and power be yours for ever and ever. Amen.

As our Saviour has taught us, so we pray:

Everyone stands

ALL: Our Father in heaven hallowed be your Name; your kingdom come; your will be done on earth as in heaven. Give us today our daily bread. Forgive us our sins as we forgive those who sin against us. Save us from the time of trial and deliver us from evil. For the kingdom, the power, and the glory are yours now and forever. Amen.

THE BREAKING OF THE BREAD

PRESIDENT: We break this bread to share in the body of Christ.

ALL: Though we are many, we are one body, because we all share in one bread.

Lamb of God, you take away the sin of the world: have mercy on us.

Lamb of God, you take away the sin of the world: have mercy on us.

Lamb of God, you take away the sin of the world: grant us peace.

PRESIDENT: The Gifts of God for the People of God.

ALL: Our souls will feast and be satisfied and we will sing glad songs of praise to Him

Communion Hymns: CPWI # 603 Let us break bread together

Let us break bread together on our knees;

let us break bread together on our knees;

Refrain:

when I fall on my knees,

with my face to the rising sun,

O Lord, have mercy on me.

Let us drink wine together on our knees;
let us drink wine together on our knees; **Refrain**

CPWI # 236 How great thou art

O Lord my God, when I in awesome wonder
consider all the worlds thy hands have made;
I see the stars, I hear the rolling thunder,
thy power throughout the universe displayed:

Refrain:

*then sings my soul, my Saviour God, to thee,
how great thou art! How great thou art!
Then sings my soul, my Saviour God, to thee,
how great thou art! How great thou art!*

When through the woods and forest glades I
wander,
and hear the birds sing sweetly in the trees;
when I look down from lofty mountain grandeur,

Let us praise God together on our knees;
let us praise God together on our knees; **Refrain.**

and hear the brook, and feel the gentle breeze:

Refrain

And when I think that God, his Son not sparing,
sent him to die - I scarce can take it in:
that on the cross, my burden gladly bearing,
he bled and died to take away my sin:

Refrain

When Christ shall come with shout of acclamation
and take me home - what joy shall fill my heart!
Then shall I bow in humble adoration,
and there proclaim, my God, how great thou art!

Refrain

ABSOLUTELY NO MOVING AROUND OR IDLE CHATTER AT THIS TIME. SILENCE AND REVERENCE ARE REQUIRED AS THIS IS THE MOST SACRED TIME OF OUR WORSHIP

The Post Communion Prayer:

Everyone stands

BCP, 147

Almighty Father, we thank you for feeding us with the Body and Blood of your Son Jesus Christ. May we who share His Body live His risen life; we who drink His cup bring life to others; we upon whom your Spirit shines give light to the world. Help us to continue in faithful witness to your Word, so we and all your children shall be free, and the whole earth live to praise your Name, through Christ our Lord. Amen.

The Blessing: The blessing of God Almighty, the Father, the Son and the Holy Spirit, be among you and remain with you always. **ALL: Amen.**

Closing Hymn: CPWI # 564 Will your anchor hold

Will your anchor hold in the storms of life,
when the clouds unfold their wings of strife?
When the strong tides lift, and the cables strain,
will your anchor drift, or firm remain?

Refrain:

*We have an anchor that keeps the soul
steadfast and sure while the billows roll;
fastened to the rock which cannot move,
grounded firm and deep in the Saviours love!*

Will your anchor hold in the straits of fear,

when the breakers roar and the reef is near?
While the surges rage, and the wild winds blow,
shall the angry waves then your bark o'erflow?

Refrain

Will your anchor hold in the floods of death,
when the waters cold chill your latest breath?
On the rising tide you can never fail,
while your anchor holds within the veil. **Refrain**

Will your eyes behold through the morning light,
the city of gold and the harbour bright?

Will you anchor safe by the heavenly shore,

when life's storms are past for evermore? **Refrain**

NOTICES AND REMINDERS

GENERAL PARISH NOTICES

- + **YOUTH SERVICE, CHANGE IN SERVICE TIME:** Sunday July 26, 2026 from **9:00am**. Brunch will follow after the service. Come and worship with our Youth as they lead us in worship.
- + **MOTHERS' UNION LUNCH:** Friday July 31, 2026 from 11:00am to 2:00pm. Cost: chicken - \$60.00 and Fish \$65.00. Tickets can be purchase from members of the Mothers' Union.
- + **FAREWELL SERVICE:** for Br. Stephen Jones on Monday August 3, 2026 at 6:00 pm.
- + **PRAYER GROUP:** Quiet Day on September 5th 2026, at the Holy Trinity Cathedral Chapel from 9:00am – 3:00pm.
- + **INFORMATION FOR THE BULLETIN:** **ALL** entries or requests **must** be forwarded to the Parish Office via parishsec@htctt.org or **623-7271 Ext 2000** on or before **Wednesday 2:00pm** of the week of publication.
- + **ANGLICAN PRAYER BEADS:** are available for sale at \$100 per item. Interested people can place their order with Donna (767-7778) or Brenda (797-0543). Payment in part or in full is encouraged when the order is made.
- + **REDEEM COTTON NOTES:** Persons that are holders of cotton notes \$1, \$5, \$10, \$20, \$50 can bring them into the Parish Office and your donation will go towards the Cathedral Restoration.

Ways To Give

1. **Time:** call parishioners and check on them. Do a drive by visit.
2. **Food:** non-perishable food & toiletries.
3. **Finance** – tithes, thanksgiving offerings and general donations

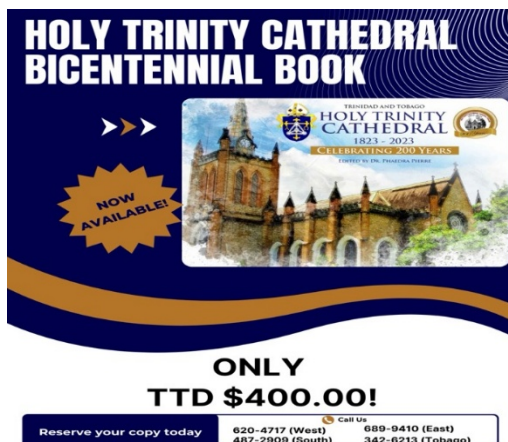
Bank Name: First Citizens Bank, Independence Square

Account Name: INCOR TRUSTEES ANGLICAN DIOCESE T&T/HTC

Account Number: 1841214 **Note: Type the name as is: capitals, symbols and spacing.**

JULY MEETINGS & ACTIVITIES

- 21st 5:30pm Vestry Meeting – Virtual
- 23rd 6:00pm Finance Committee Meeting – Virtual
- 26th 5:00pm Worship Preparation Session – HTC Chapel



+ **GRAB YOUR COPY OF THIS HISTORICAL PUBLICATION** 📖: A Legacy of Faith and Culture: Explore the historical and cultural significance of the Holy Trinity Cathedral (the Mother Church) in its bicentennial publication! This keepsake is available now for only **TTD \$400.00**. Contact 620-4717 (West), 689-9410 (East), 487-2909 (South) and 342-6213 (Tobago) for purchases. Hurry before they're all gone! **#historicalvoice #theologicalchoice #culturallyrejoice**"

+ **BICENTENNIAL MEMORABILIA:** are still available: T-shirts (\$65), Dri-fit Polos (\$150.00), Magnets (\$25), 4-port USB hubs (\$50), Rosaries (\$150, \$200, \$275 and \$460), Snippets & Secrets Booklet (\$20.00). Call 620-4717 or 683-2261 to order.

EARTHQUAKE SAFETY PROCEDURE

YOUR SAFETY IS EVERYONE'S RESPONSIBILITY
Please read and follow these instructions in the event of an earthquake.

DURING THE EARTHQUAKE

1. **REMAIN CALM.**
Do not panic.
2. **DROP, COVER, HOLD ON.**
 - **DROP** to your hands and knees.
 - **COVER** your head and neck.
 - Take shelter under a sturdy table or desk if one is available.
 - **HOLD ON** to your shelter until the shaking stops.
3. If no table or desk is available, move away from windows, glass, mirrors, hanging objects, and tall furniture. Protect your head and neck with your arms.
4. **Do not run outside** during the shaking.
5. **Do not use elevators.**
6. If you are outdoors, move to an open area away from buildings, walls, trees, utility poles, and overhead wires.
7. If you are driving, safely pull over and remain inside your vehicle until the shaking stops.

AFTER THE EARTHQUAKE

1. **Remain calm** and be prepared for possible aftershocks.
2. Check yourself and those around you for injuries and **report any emergencies** immediately.
3. **Follow instructions** from the priest, event coordinator, safety officer, or emergency wardens.
4. If evacuation is necessary, proceed calmly to the designated **assembly point**.
5. **Do not re-enter** the building until it has been declared safe by the appropriate authorities.
6. **Report any hazards** such as damaged electrical equipment, gas leaks, fallen debris, or structural damage.

PERSONS REQUIRING ASSISTANCE

Please offer assistance to:

- Children
- Elderly persons
- Persons with disabilities
- Anyone who appears distressed or injured

REMEMBER:

DROP

➔

COVER

➔

HOLD ON

**DESIGNATED
ASSEMBLY POINT**

EMERGENCY CONTACTS

EMERGENCY SERVICES: **990**

FIRE SERVICE: **990**

AMBULANCE: **811**

SAFETY OFFICER: _____

**YOUR CALMNESS
AND COOPERATION
CAN SAVE LIVES!**

BE PREPARED.
BE SAFE.

A SAFE CHURCH IS A CARING CHURCH

YOUTH MONTH ACTIVITIES:



JULY IS YOUTH MONTH! JULY 5TH - 1ST AUGUST

5-11 **HEALTH WEEK**
MINI HEALTH SERIES
YOGA AND WALK
HEALTH CHALLENGE

17-19 **YOUTH RETREAT**
WEEKEND AWAY
GAMES AND FUN
INTERACTIVE YOUTH BIBLE STUDY

26 **YOUTH SERVICE & BRUNCH**
YOUTH LED MASS
BRUNCH
FUN GAMES AND ACTIVITIES

1 **COOL DOWN FIELD TRIP**
TBA- 🌊☀️🌊

FOR MORE INFO : HTC YOUTH COUNCIL MEMBERS
DAMALI: 681-8112
KEELEY: 760-8117



YOUTH & YOUNG ADULT MINISTRY

LA VEGA

MAKE A SPLASH AND JOIN THE ULTIMATE SUMMER VIBE!

AUGUST 1ST

LEAVING HTC COMPOUND AT 9:00 A.M

RETURNING AT 5 P.M

COST: \$175

+ THE YOUTH AND YOUNG ADULT MINISTRY is asking for contributions towards their weekend retreat and persons interested in assisting can contact Keeley 760-8117 or Damali 681-811. Sponsor a Youth Today.

REGIONAL & DIOCESAN NOTICES

+ **SERVICE OF INSTALLATION** for Canon Aaron Charles and **Recognition** of Canon Eric Thompson as **Honorary Canon** and Canon to the Ordinary on Tuesday August 4, 2026 at St. Michael and All Angels from 5:30pm.

St. Margaret's Anglican Church Belmont
with St. Jerome's Mission Gonzales

Belmont's HARVEST Harvest 7

Sunday, 19th July 2026

Sing-Along at 9:30 a.m.
Harvest starts at 10:00 a.m.
Harvest Lunches Available

**WATCH THE WORLD CUP
FINALS WITH US!**

Fun for All the Family!

- Games & Entertainment
- Delicious Food & Treats
- Creative Crafts & Local Goods
- Community Stalls & Activities
- Music, Prizes & More!

ALL ARE INVITED!
Community • Churches • Families • Persons
Cheer, Feast & Celebrate!

CTT
Catholic Council of Trinidad and Tobago

Prayer BREAKFAST

*Youth in Motion: Working Together
to Build a Brighter Future*

**SATURDAY
25TH JULY,
2026**

8:00AM - 11:30AM

**ST. AGNES
PARISH
HALL**
Clarence Street,
St. James

COST: \$100.00

**ST. MICHAEL AND ALL ANGELS
ANGLICAN CHURCH**
PRESENTS

A TASTE OF Christmas 2026

SUNDAY 26 JULY 2026
• 2PM - 6PM •

PARISH HALL GROUNDS
WENDY FITZWILLIAM BLVD.
DIAMOND VALE

Come celebrate
the joy of giving, community spirit
and a taste of Christmas!

ADMISSION FREE
Everyone is welcome!

STALLS & ATTRACTIONS

- ENTERTAINMENT
- CHRISTMAS IN A BOX
- SANTA
- SPIN "D" WHEEL
- RAFFLE
- HAMPERS
- SORREL
- GINGER BEER
- BLACK CAKE
- LOCAL SWEETS
- TRINI FOODS:
CORN AND PIGTAIL,
DOUBLES
- CHRISTMAS CRAFT

MUSIC

Joy Love Community

STRONGER TOGETHER.
CELEBRATING FAITH & COMMUNITY.

@saintmikeac

637-5183
FOR MORE INFORMATION, CONTACT

**PARISH OF
ST. MATTHIAS
HARVEST 2026**

THEME:
*The Harvest of
Faithful Stewards*

FOCUS:
*Sown in Faith,
Grown in Stewardship*
(2 Cor. 9:6)

YOU ARE INVITED!

Join us for our annual Harvest Thanksgiving Celebration
as we gather in gratitude to God for His abundant blessings and faithful provision.

 **HARVEST DATE:**
Sunday August 9, 2026
at 9:45 A.M.

 **VENUE:**
St. Columba Church
#3 Eighth Avenue Extension,
Barataria

 **DAY OF PRAYER:**
Monday August 3, 2026

 **MISSION SERVICE:**
Wednesday Aug. 5, 2026

CHIEF CELEBRANT



**CANON
AARON CHARLES**

Come and worship and stay on to enjoy an afternoon of fun featuring:


HARVEST STALLS


**GAMES &
ACTIVITIES**


**HARVEST
KING & QUEEN
COMPETITION**


ENTERTAINMENT


**REFRESHMENTS
& TREATS**

Parish Office: 626-3805

VACANCIES IN THE DIOCESE



BISHOP ANSTEY HIGH SCHOOL EAST & TRINITY COLLEGE EAST

EMPLOYMENT OPPORTUNITY

ACCOUNTING OFFICER

1. **POSITION OBJECTIVE**
The Accounting Officer administers financial functions, including payroll processing, supplier payments, reconciliations, audits, and statutory benefits in accordance with relevant accounting standards, while coordinating with internal departments and external stakeholders to ensure accurate, compliant, and efficient departmental operations which support BATCE's overall mission and strategic goals.
2. **KEY ACCOUNTABILITIES**
 - ❖ **Payroll Administration:** Processes monthly payroll and part-time staff timesheets, including statutory deductions, health and pension contributions, and staff loan reconciliations; preparing journals for QuickBooks upload, distributing payslips, reconciling Micropay accounts, and resolving discrepancies to ensure accurate, timely payments, statutory compliance, and confidentiality of payroll records.
 - ❖ **Accounts Payable:** Processes supplier invoices and prepares payments in accordance with established procedures to ensure timely, accurate, and compliant disbursements supporting efficient financial operations and vendor relationships by verifying invoice details and supporting documents, maintaining payment schedules and reconciliations, uploading ACH files, sending remittance communications, and resolving vendor discrepancies.
 - ❖ **Financial Reconciliation & Audit Support:** Maintains the accuracy, integrity, and audit readiness of financial records through general ledger management and monthly bank and balance sheet reconciliations in compliance with IFRS and internal control requirements by verifying and posting transactions, resolving variances, maintaining reconciliation files, and preparing audit schedules for Bursar review and submission to external auditors within prescribed timelines.
 - ❖ **Statutory Employee Benefits Administration:** Administers NIS benefits (maternity, sickness, retirement) by accurately completing forms on time, responding to employee queries, and ensuring compliance with statutory and internal policies to ensure employees receive correct benefits and maintain regulatory and institutional compliance.
 - ❖ **General Administration:** Assists with departmental operations by preparing job letters, coordinating with regulatory bodies and insurance providers for required licences and services, maintaining accurate records, and guiding Business Centre Assistants to ensure accurate QuickBooks postings and strong administrative and financial controls.
3. **THE CANDIDATE**

Education & Experience

 - ❖ A Diploma or Associate Degree in Accounting, Finance, or Business Management from a recognised tertiary institution.
 - ❖ Micropay Certification, QuickBooks (Online) Certification, Payroll Certification
 - ❖ At least three years of relevant work experience in accounting, payroll and finance.
 - ❖ General ledger management and reconciliations
 - ❖ Payroll administration - calculating salaries, processing statutory deductions such as NIBTT and PAYE, generating payslips on the payroll software, Micropay or similar software.
 - ❖ Experience in financial reporting and compliance.

Knowledge

 - ❖ Sound knowledge of accounting principles and practices, including double-entry bookkeeping, financial reporting, and account reconciliations.
 - ❖ Knowledge of Trinidad and Tobago statutory and payroll requirements.
 - ❖ Familiarity with accounting and payroll systems.

Skills

 - ❖ Proficiency in Microsoft Office Suite, QuickBooks, Micropay, or similar accounting/payroll software.
 - ❖ Experience with bank reconciliations, accounts payable and receivable, payroll processing, and general ledger management.

Abilities

 - ❖ Excellent analytical, problem-solving, and organizational skills.
 - ❖ High level of accuracy and attention to detail.
 - ❖ Ability to maintain confidentiality and exercise discretion.
 - ❖ Ability to manage multiple priorities and meet strict deadlines.
 - ❖ Ability to work independently and collaboratively in a team environment.
4. **FURTHER INFORMATION**
Interested persons are asked to submit their applications to hr@batce.edu.tt
CLOSING DATE FOR RECEIPT OF APPLICATIONS - July 15, 2026

E



BISHOP ANSTEY HIGH SCHOOL EAST & TRINITY COLLEGE EAST

EMPLOYMENT OPPORTUNITY

BURSAR

1. POSITION OBJECTIVE

The Bursar provides strategic and operational leadership for the financial management of BATCE to ensure effective budgeting, accurate financial reporting, regulatory compliance, and the efficient use of financial resources. The role oversees budgeting, revenue and cash flow management, payroll, vendor payments, financial reporting, and statutory compliance, while advising Principals and the Board on financial matters and supporting informed decision-making. This ensures financial sustainability, strong governance, uninterrupted school operations, and the timely delivery of high-quality financial services across the organisation. Provides administrative support in the day-to-day operations of the Human Resource Department in the areas identified.

2. KEY ACCOUNTABILITIES

- ❖ **Financial Planning, Budgeting & Compliance:** Prepares and monitors the annual budget to ensure effective financial planning and accurate reporting by coordinating the annual budgeting process with relevant stakeholders, overseeing the recording and reporting of income and expenditure, maintaining accounting records and financial reports, and ensuring adherence to Ministry of Education requirements, government financial regulations, and governance directives of the Bishop Anstey Association (BAA) and the Board of Management.
- ❖ **Strategic & Operational Support:** Advises the Principals and School Board on Financial matters regarding the effective management of the organisation's cashflows through coordination of funding requests, monitoring of bank balances, managing deposits & payments to maintain sufficient liquidity ensuring all financial obligations are met on a timely basis
- ❖ **Fees and Revenue Administration:** Oversees the monthly request and deposit of operational funds disbursed from the BAA to ensure effective cash flow management, manages the staff and other receivable accounts, oversees the collection of daily funds and manages deposit of funds to the organisation's Bankers and produces monthly financial reports and statements for the Board of Management.
- ❖ **Financial Reporting and Statutory Compliance:** Prepares and submits audited financial statements of BATCE within three months of year-end by providing complete and timely data to external auditors, to comply with statutory requirements and support regulatory and governance obligations.
- ❖ **Vendor payments:** Approval of vendor payments, petty cash disbursement, purchase order generation, ensuring proper protocols in accordance with approved purchase requisitions, contractual terms, and the Accounting Policies and Procedures Manual, to support uninterrupted school operations.
- ❖ **Payroll & Administrative Support:** Approval of payroll processing inclusive of remittance for salary deductions to the various agencies/institutions and ensures salaries and statutory deductions are paid on time in accordance with government regulations.
- ❖ **Team Leadership and Development:** Leads, coaches, and develops the Bursary team to ensure high-quality, confidential, and timely service delivery by delegating responsibilities appropriately, reviewing outputs, providing feedback, and performance management support, thereby maintaining a skilled, capable, and high-performing team.

3. THE CANDIDATE

Education & Experience

- ❖ BSc Accounting or Level 11 ACCA. Alternatively, BSc Management with concentration in accounting.
- ❖ Certificate in payroll management, project management, taxation and experience in customer service
- ❖ Minimum 7-10 years progressive experience in accounting & finance, encompassing production of financial statements/management accounts, statutory reporting, experience with reporting to a Board of Directors/Management, experienced in managing annual external audits.
- ❖ Minimum 5 years Supervisory experience.

Knowledge:

Accounting Standards, taxation, local laws which apply to companies, filing of Income taxes and other statutory requirements of the GoRTT. Corporate governance and Industrial relations knowledge.

Skills & Abilities:

- ❖ Proficiency in Microsoft Office Suite and QuickBooks.
- ❖ Pension fund management
- ❖ Ability to reconcile and analyse financial data.
- ❖ Strong report writing and presentation skills.
- ❖ Excellent analytical, problem-solving, and conflict resolution skills.
- ❖ Ability to manage multiple priorities, work under pressure, and meet strict deadlines.
- ❖ High level of accuracy and attention to detail

4. FURTHER INFORMATION

Interested persons are asked to submit their applications to hr@batce.edu.tt
CLOSING DATE FOR RECEIPT OF APPLICATIONS – July 15, 2026



BISHOP ANSTEY HIGH SCHOOL EAST & TRINITY COLLEGE EAST

EMPLOYMENT OPPORTUNITY

LIBRARY MANAGER

1. POSITION OBJECTIVE

Leads the library team and manages the Library Media Centre as a dynamic learning hub, overseeing collection development, budgeting, cataloguing, information systems, and physical and digital space management. Delivers instruction in information literacy, reading development, and digital skills while collaborating with teaching staff and coordinating stakeholder requests to support academic excellence, student development, and the responsible and effective use of technology.

2. KEY ACCOUNTABILITIES

Library Services Leadership: Leads, coaches, and trains Library Media Centre staff to ensure high-quality and timely service delivery and support staff development by delegating tasks, reviewing outputs, providing feedback, and managing performance. Designs and delivers in-service training programmes to strengthen staff capability in library resources, research tools, and information literacy practices to enable effective integration of library services into teaching and learning.

Information Literacy Instruction & Reading Development: Designs and delivers Information Literacy Skills instruction and promotes a reading culture for Form 1 students to develop students' ability to locate, evaluate, and ethically use information and foster lifelong reading habits. This entails collaboration with teachers to plan and evaluate curriculum-aligned learning, curating inclusive collections, supporting reading initiatives, and overseeing social media channels, digital tools and multimedia to enhance student engagement.

Library Collection Development and Management: Oversees the selection, acquisition, organisation, and cataloguing of print, digital, and multimedia resources to support curriculum delivery, ensure accessibility, and promote inclusive inquiry-based learning by applying informed collection development practices that reflect school community needs and foster engagement and lifelong learning.

Stakeholder Collaboration & Library Expertise: Coordinates stakeholder requests for library resources, technology, research, and event support, and collaborates with teaching staff on curriculum, assessment, and co-curricular initiatives to ensure professional, responsive service that strengthens teaching, learning, and community engagement by maintaining solution-oriented communication with parents, teachers, authors, guest speakers, and external providers.

Library Budget Management: Prepares, implements, and monitors the annual library budget to support curriculum priorities, ensure cost-effective use of financial resources, maintain accurate financial records, and ensure compliance with school financial policies, adjusting allocations as required and liaising with school leadership and suppliers.

Library Information Systems and Records Management: Maintains accurate and up-to-date records of all library materials and users through the School Library Media Management System (including Alexandria) by cataloguing and tracking physical and digital resources, managing circulation and patron records, ensuring data integrity, and applying school policies and privacy requirements to support efficient operations and reliable access for all users.

Library Resource Development & Learning Environment Management: Oversees the maintenance and organisation of the School Library Media Centre to ensure facilities, resources, and equipment are safe, functional, and accessible by implementing maintenance plans, monitoring resource needs, designing inclusive physical and digital learning spaces, and initiating needs-based fundraising in collaboration with the school's fundraising committee.

3. THE CANDIDATE

Education & Experience

- ❖ Bachelor's Degree in Library and Information Science, OR a Bachelor's Degree ideally in Humanities and Education plus a Post Graduate qualification in Library Studies/Science.
- ❖ Certification in Supervisory Management
- ❖ Minimum 7-10 years progressive experience in a library science and information services environment including 5 years in leading teams.
- ❖ Experience in Conflict Resolution/ Mediation and classroom management.

Knowledge

- ❖ Library management systems, Classroom management, ICT integration in teaching and learning, Information management and library technologies, customer service principles
- ❖ Conflict resolution techniques

Skills

- ❖ Cataloguing and library resource management
- ❖ Strong oral and written communication
- ❖ Advanced proficiency in Microsoft Office Suite
- ❖ Report writing and compilation
- ❖ Effective time management
- ❖ Commitment to continuous professional development

Abilities

- Excellent planning and organizational skills
- Critical thinking and analytical skills
- Methodical and detail-oriented approach
- Ability to manage multiple priorities
- Ability to work collaboratively with students, staff, and stakeholders
- Ability to adapt to emerging technologies and best practices in library services

4. FURTHER INFORMATION

Interested persons are asked to submit their applications to hr@batce.edu.tt
CLOSING DATE FOR RECEIPT OF APPLICATIONS – July 17, 2026



BISHOP ANSTEY HIGH SCHOOL EAST & TRINITY COLLEGE EAST

EMPLOYMENT OPPORTUNITY

SCHOOL NURSE

1. POSITION OBJECTIVE

The School Nurse safeguards the health and wellbeing of students and staff to enable the school community to learn, work, and thrive in a safe and supportive environment by delivering health promotion programmes, providing medical treatment, monitoring health conditions, maintaining health documentation, procuring medical supplies, and facilitating referrals to external providers.

2. KEY ACCOUNTABILITIES

Medical Treatment: Provides timely and appropriate medical treatment to students and staff experiencing illness or injury while maintaining a clean, safe, and sanitary environment to protect their health and well-being during the school day. This entails administering first aid, emergency care, and prescribed medications according to medical orders, performing health screenings, managing chronic conditions, and ensuring care follows established health protocols and safety standards.

Health Monitoring: Monitors the health and wellbeing of students and staff to promote a safe and healthy learning environment by overseeing chronic conditions and medication administration, managing communicable diseases, conducting health screenings, observing students for physical, emotional, and behavioural concerns, and collaborating with staff, families, and healthcare providers in adherence to health policies.

Documentation: Maintains accurate and timely health records including medication administration, treatments, screenings, and incidents of illness or injury across electronic and paper systems to ensure continuity of care, support decision-making, and facilitate effective communication among healthcare providers, parents, and staff in compliance with legal, school, and confidentiality requirements.

Health Communication, Coordination and Referral: Facilitates clear, confidential communication among students, parents, school staff, and healthcare providers to support coordinated care, early intervention, and informed health decisions that promote student well-being. This involves identifying students requiring medical, dental, mental health, or social services and coordinating timely referrals and follow-up with families, school-based professionals, and external providers to ensure comprehensive and continuous care.

Health Promotion: Plans and promotes, together with school administrators, a long-term school health programme addressing hygiene, nutrition, physical activity, mental health, and disease prevention to foster lifelong healthy habits and enable the school community to learn and thrive. This is achieved through health education programmes on self-care and health management via health fairs, outreach programmes, lectures, demonstrations, OSHA and cafeteria meetings, and providing health advice when needed.

Procurement: Identifies and acquires medical supplies, equipment, and medications to ensure the Nurse's Station is adequately stocked and prepared to provide safe and effective care. This is achieved through a selected vendor by purchasing and replenishing supplies, maintaining adequate inventory, ensuring materials meet safety and quality standards, and managing proper storage, labelling, and disposal and works within budgetary and regulatory guidelines.

3. THE CANDIDATE

Education & Experience

- ❖ Associate Degree or Bachelor's Degree in Nursing from a recognised tertiary institution.
- ❖ Registered Nurse license with the Nursing Council of Trinidad and Tobago
- ❖ CPR and First Aid Certified
- ❖ Minimum 5 years of experience as a Registered Nurse
- ❖ Experience in Counselling, Mental Health and Community Nursing

Knowledge

- ❖ Nursing protocols and procedures, adolescent development and psychology, mental health conditions and treatments

Skills

- ❖ Patient assessment, professionalism, time management, professional interaction with adolescents proficiency in Microsoft Office applications

Abilities

- ❖ Excellent analytical, problem-solving, and organizational skills.
- ❖ High level of accuracy and attention to detail.
- ❖ Ability to maintain confidentiality and exercise discretion.
- ❖ Ability to manage multiple priorities and meet strict deadlines.
- ❖ Ability to work independently and collaboratively in a team environment.

4. FURTHER INFORMATION

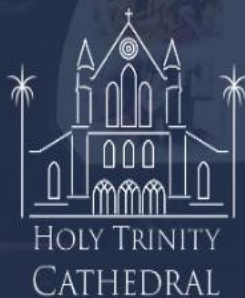
Interested persons are asked to submit their applications to hr@batce.edu.tt
CLOSING DATE FOR RECEIPT OF APPLICATIONS – July 17, 2026

Notice

**THE PARISH OFFICE IS
CLOSED ON **MONDAYS.****

**NEW OPENING HOURS
TUE-FRI (8AM-4PM)**

**2ND & 4TH SATURDAYS
(9AM -12NOON)**



BY ORDER OF MANAGEMENT

Weekly Worship

MONDAY - FRIDAY | 6:30 AM

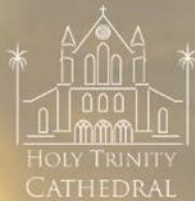
Morning Prayer (Facebook Online)

MONDAY - FRIDAY | 12 NOON

Midday Mass - HTC Main Chapel

SUNDAY - FRIDAY | 9 PM

Compline (Facebook Online)



SMALL GROUP ACTIVITIES

Join us in the All-Souls Virtual Chapel

Zoom Meeting ID: **875 0223 3875** | Password: **Worship**

- | | | |
|------------------------|--------------|-------------------------------|
| • Mondays at 5:00 PM | Bible Study | Closed Until September |
| • Thursdays at 5:00 PM | Prayer Group | |
| Fridays at 1:30 PM | Bible Study | Closed Until September |

DIVINE OFFICE READINGS

DATE	MORNING	EVENING
SUNDAY 19TH <i>The Eighth Sunday after Pentecost</i>	± Psalms 63:1-8(9-11), 98 ± Joshua 6:15-27 ± Mark 2:1-12	± Psalm 103 ± 1 Samuel 23:7-18 ± Acts 22:30—23:11
MONDAY 20TH <i>Margaret of Antioch</i>	• Psalms 41, 52 • Joshua 7:1-13 • Matthew 26:36-46	• Psalm 44 • 1 Samuel 24:1-22 • Romans 13:8-14
TUESDAY 21ST	± Psalm 45 ± Joshua 8:1-22 ± Matthew 26:47-56	± Psalms 47,48 ± 1 Samuel 25:1-22 ± Romans 14:1-12
WEDNESDAY 22ND <i>Saint Mary Magdalene</i>	• Psalm 116 • Zephaniah 3:14-20 • Mark 15:47—16:7	• Psalms 30,149 • Exodus 15:19-21 • 2 Corinthians 1:3-7
THURSDAY 23RD	± Psalm 50 ± Joshua 9:3-21 ± Matthew 26:69-75	± Psalms [59, 60] or 66, 67 ± 1 Samuel 28:3-20 ± Romans 15:1-13
FRIDAY 24TH	• Psalms 40, 54 • Joshua 9:22—10:15 • Matthew 27:1-10	• Psalm 51 • 1 Samuel 31:1-13 • Romans 15:14-24
SATURDAY 25TH <i>SAINT JAMES THE APOSTLE</i>	± Psalm 34 ± Jeremiah 16:14-21 ± Mark 1:14-20	± Psalm 33 ± Jeremiah 26:1-15 ± Matthew 10:16-32 <i>Collect for Proper 8</i>

LITURGY OF THE WORD READINGS (Weekends)

EUCCHARIST READINGS FOR SUNDAY July 26, 2026

The Eighth Sunday after Pentecost: Proper XII — Year A

± **1st Reading:** 1 Kings 3:5-12

Psalm: 119:129-136

± **2nd Reading:** Romans 8:26-39

Gospel: Matthew 13:31-33,44-52